

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT**  
**580 Erial Road, Blackwood, New Jersey 08012**  
**BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT**  
**Mr. Frank Rizzo, Board Secretary/Business Administrator**  
**ACTION/WORKSHOP MEETING**  
**May 25, 2023**  
**Highland Regional High School – 6:00 pm**

Mrs. Jenn Storer called to order the Regular Session at 6:01 pm at Highland Regional High School.

Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/27/22.

Posting on the front door of the Central Office facility on 6/27/22.

Mailing written notice to the Courier Post and the South Jersey Times on 6/27/22.

Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/27/22:

Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT – Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosley, Mrs. Jenn Storer  
ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici, Mr. Frank Rizzo, Mr. Anthony Tarsatana, Mr. Ryan Varga, Mr. Robert Milavsky, Gloria Simmonds, Ava Feinberg, Julia Girgenti  
ABSENT – Mr. Robert DiMaulo, Sr., Mr. Michael Eckmeyer, Mrs. Patricia Wilson , Mr. Kevin Bucceroni

On the motion by Mr. Jay McMullin, seconded by Ms. Shana Mosely, the Executive Session was called to order at 6:05 pm

HAND VOTE

YES – Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosley, Mrs. Jenn Storer

ABSENT – Mr. Robert DiMaulo, Sr., Mr. Michael Eckmeyer, Mrs. Patricia Wilson , Mr. Kevin Bucceroni

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter "BHPRSD", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

☒Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public.

☒Any matter in which the release of information would impair a right to receive funds from the federal government;

☒Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific

individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

☐Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.

☐Any matter involving the purpose, lease, or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

☐Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

☒Any investigations of violations or violations of the law; including, but not limited to HIB cases.

☒Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

☒Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

☐Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the BHPRSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPRSD, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the BHPRSD, Board of Education will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the BHPRSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPRSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the BHPRSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Mr. Robert DiMauro, Sr. joined the meeting at 6:06 pm.

Mrs. Patricia Wilson joined the meeting at 6:12 pm

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin, the Board of Education adjourned from Executive Session at 6:25 pm.

HAND VOTE

YES – Mr. Robert DiMauro Sr., Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

Mrs. Patricia Wilson asked for emergency items. There was none.

Mrs. Patricia Wilson asked for public comment. There was none.

#### **A. INFORMATION ITEMS**

##### **1. Required Monthly Drills**

	Date	Time	Evac Time	Type of Drill
<b>Triton</b>	4/20/2023	12:45 pm	10 minutes	Shelter in Place
	4/26/2023	9:25 pm	3 minutes	Fire Drill
<b>Highland</b>	4/3/2023	12:20 pm	5 minutes	Lockdown (unplanned)
	4/17/2023	8:52 am	15 minutes	Shelter in Place (unplanned)
	4/18/2023	1:15 pm	10 minutes	Fire Drill
	4/28/2023	0:45 am	15 minutes	Fire Drill
<b>Timber Creek</b>	4/4/2023	12:20 pm	6 minutes	Fire Drill
	4/25/2023	8:39 am	15 minutes	Evacuation Drill
	4/27/2023	11:43 am	24 minutes	Unscheduled Fire Drill
<b>Bus Evacuations – nothing to report</b>				

##### **2. Board Attendance**

##### **3. Committee Meeting Schedule/Reports**

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	See attached
Finance/Technology	See attached
Negotiations	Nothing to Report

Personnel	See attached
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

## **B. MANDATED MONTHLY ACTION ITEMS**

Mr. Frank Rizzo presented Item #7B: 1, 2, 3, 4, 5 for approval.

On the motion of Mr. Jay McMullin, seconded by Mrs. Jenn Storer, Item #7B: 1, 2, 3, 4, 5: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

### **1. Minutes**

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

Minutes of March 23, 2023 Executive Session released to the Public

Minutes of April 27, 2023 Workshop/Action

Minutes of April 27, 2023 Executive Session

Minutes of May 4, 2023 Public Hearing

Minutes of May 4, 2023 Executive Session

### **2. Budget/Account Transfers**

Move to approve the Budget Transfers as shown.

### **3. Bill List**

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved.

### **4. Cash/Wire Transfers**

Move that the Board of Education approve the cash/wire transfers as shown.

### **5. Board Secretary/Business Administrator's Report**

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

Mr. Frank Rizzo presented Item #7B: 6, 7, 8, 9, 10 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin, Item #7B: 6, 7, 8, 9, 10: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

### **6. Reconciliation of Statements Report**

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2023. The Reconciliation Report and Secretary's report are in agreement for the month of April 2023. Move that the Board of Education approve the Reconciliation of Statements report.

### **7. Budget Certification**

<b>BOARD'S CERTIFICATION</b>
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Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

<b>BOARD SECRETARY’S CERTIFICATION</b>
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Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

<b>CHANGE IN ANTICIPATED REVENUE</b>
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Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

**8. Cafeteria Fund Analysis**

Move that the Board of Education approve the Cafeteria Fund Analysis.

**9. Student Activity Account Report**

**10. Use of Facilities**

**C. Other Monthly Action Items**

Mr. Frank Rizzo presented Item #7C: 1, 2, 3, 4, 5, 6, 7,8 9,10 for approval.

On the motion of Mr. Jay McMullin, seconded by Mrs. Kaitlyn Fidgeon, Item #7C: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

**1. Camden County Educational Services Commission 2023-2024 General Services Contract**

Move that the Board of Education approve the Camden County Educational Services Commission 2023-2024 General Services Contract for supplemental and related services. (see attached exhibit)

**2. Bill Payment Resolution for payments between meetings**

Move that the Board of Education approve the Resolution allowing the Business Administrator / Board Secretary to make all bill payments, with the full board to ratify at the June 2023 meeting.

**3. Designation of Official Newspapers**

Move that the Board of Education act to approve the designation of The South Jersey Times and The Courier Post as the official newspapers.

**4. Adoption of Existing Board Policies**

Move that the Board of Education approve the adoption of existing board policies.

**5. Transportation of State Commodities**

Move that the Board of Education approve Paul’s Commodity Hauling Inc. as the vendor hauling State Commodities from Safeway Cold Storage to the Black Horse Pike Regional School District (see attached exhibit).

**6. Approve Petty Cash Funds**

Move that the Board of Education approve petty cash funds for the period of July 1, 2023 through June 30, 2024, as specified below:

Central Administration	\$200.00
Building Principals	\$100.00
Special Education Student Incentive Program	\$100.00
Maintenance	\$200.00
Transportation	\$400.00

**7. Approve Existing Curriculum**

Move that the Board of Education approve the existing district curriculums for the 2023-2024 school year.

**8. Frontline Education Platform and Software**

Move that the Board approve the Frontline Education Platform and Software as follows:

IEP Direct – IEP Development and maintenance  
Absence – ASEOP – Staff attendance program  
MLP Oasys – Observation and PD development / maintenance program  
Recruiting and Hiring – Staff Employment / recruiting program.  
Frontline Central – Administrative documentation module for hiring process

**9. State Contracted Vendors for the 2023-2024 School Year**

Move that the Board of Education approve the additional state contracted vendors to be utilized during the 2023-2024 school year. (see attached exhibit)

**10. Authorization to Award Contracts**

Move that the Board of Education authorize the Business Administrator to award contracts up to the bid threshold/quote threshold until the next reorganization meeting of the Board.

Mr. Frank Rizzo presented Item #7C: 11, 12, 13, 14, 15, 16, 17, 18, 19, 20 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin, Item #7C: 11, 12, 13, 14, 15, 16, 17, 18, 19, 20: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

**11. Approve Tax Shelter Providers**

Move that the Board of Education approve the following Tax Shelter providers and include them as an addendum to the district 403(b) Plan Document: Lincoln Investment, Equitable, PenServ SmartSAV, Metlife, Siracusa Benefits, Midland National, Franklin Templeton, Vanguard

BE IT FURTHER RESOLVED, that the Omni Group be appointed the District's 3<sup>rd</sup> Party Administrator for the District's 403(b) plans.

**12. Approve Cooperative Purchasing**

Move that the Board of Education approve cooperative purchasing from July 1, 2023 through June 30, 2024 with:

Camden County Educational Services Commission  
Educational Services Commission of New Jersey  
Ed Data  
NJEDGE>net, Inc.'s Edge Market  
WSCA-NASPO  
Hunterdon County Educational Services Commission  
U.S. Communities  
Government and Purchasing Alliance  
Garden State Co-op  
Keystone Purchasing Network  
NJPA

**13. Resolution for Appointment of Representative to the School Health Insurance Fund effective July 1, 2023 to represent the BHPRSD**

Move that the Board of Education approve the appointment of Frank Rizzo as Representative to the School Health Insurance Fund, effective July 1, 2023 to represent the Black Horse Pike Regional School District.

**14. Appointment of Purchasing Agent**

Move that the Board of Education approve the appointment of Frank Rizzo as the District Qualified Purchasing Agent from July 1, 2023 through June 30, 2024 bid threshold \$ 44,000.

**15. Appointment of Board Secretary**

Move that the Board of Education approve the appointment of Frank Rizzo as Board Secretary from July 1, 2023 through June 30, 2024.

**16. Appointment of PACO/OPRA OFFICIAL**

Move that the Board of Education approve the appointment of Frank Rizzo as the Public Agency Compliance Official (PACO) and Open Public Records Official from July 1, 2023 through June 30, 2024.

**17. Appointment of Affirmative Action Officers**

Move that the Board of Education approve the appointment of Julie Scully and Erika Silich, as the Affirmative Action Officer(s), from July 1, 2023 through June 30, 2024.

**18. Appointment of 504 Officer**

Move that the Board of Education approve the appointment of Erika Silich as the District 504 Officer from July 1, 2023 through June 30, 2024.

**19. Comprehensive Equity Officer and Title IX Officer**

Move that the Board of Education approve the appointment of Julie Scully as the Comprehensive Equity Officer and Title IX Officer from July 1, 2023 through June 30, 2024.

**20. Anti-Bullying Coordinator**

Move that the Board of Education approve Julie Scully as the district's Anti-Bullying Coordinator from July 1, 2023 through June 30, 2024.

Mr. Frank Rizzo presented Item #7C: 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin, Item #7C: 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

**21. Genesis Educational Services**

Move that the board of Education approve the renewal of Genesis Educational Services for the 2023-2024 school year at a cost of \$ 39,584.00.

**22. Gloucester County Special Services School District Service Agreement**

Move that the Board of Education approve the 2023-2024 Gloucester County Special Services School District agreement for Professional Services. (see attached exhibit)

**23. Disposal of Textbooks**

Move that the Board of Education approve the disposal of textbooks at Triton Regional High School.

180 textbooks

Publisher : McGraw-Hill Education; 1st edition (May 5, 2015)

Language : English

Hardcover : 936 pages

ISBN-10 : 0021400202

ISBN-13 : 978-0021400201

**24. Challenge Day Agreement**

Move that the Board of Education approve the attached Agreement for Challenge Day Program.  
(see attached exhibit)

**25. Approve of Request for Proposals**

Move that the Board of Education approve the following vendors starting  
July 1, 2023 and ending June 30, 2024:

Architect	Garrison Architects
Auditor	Bowman & Company LLP
Bond Counsel	Parker McCay
Counseling Services	First Children Services
	Interactive Kids
Engineers	Jefferis Engineering Associates, LLC
	Remington & Vernick Engineers
Environmental Firm	Epic Environmental Services, LLC
	Environmental Design, Inc.
	Remington & Vernick Engineers
Nursing	Bayada Home Health Care Inc.
	Professional Medical Staffing
	Star Pediatric Home Care Agency
	White Glove Community Care
Physician	Harry Sharp, DO
Solicitor	Wade, Long, Wood & Long, LLC
Special Conflicts Counsel	Comegno Law Group, PC
	Parker McCay
Substitute Teacher Services	Kelly Education
Therapy Services	General Healthcare Resources, LLC
	InHealth Staffing, LLC
	Oxford Consulting Services, Inc.
	United Therapy Solutions
	Virtua Rehab School Services

**26. Extraordinary Unspecifiable Services**

Move that the Board of Education approve the following Extraordinary Unspecifiable Services  
providers for the 2023-2024 school year.

Broker of Records of Employee Benefits	Conner Strong & Buckelew
Insurance Consultant	Connor Strong & Buckelew

**27. Reject all Bids submitted for the Highland High School Parking Lot**

Move that the Board of Education reject all bid results submitted for the Highland High School  
Parking lot. Low bidder had a material defect as they failed to list their subcontractor, all  
other bids exceeded the engineer's estimate. (see attached exhibit)



**28. Republic Services of NJ**

Move that the Board of Education approve Republic Services of NJ as awarded by Gloucester Township BOE in the amount of \$ 60,785.24 for one year starting July 1, 2023 and ending June 30, 2024. The Gloucester Township Board of Education awarded the contract for Waste/Recycling to Republic Services on Monday, April 17, 2023 through the Gloucester Township School District Cooperative Pricing System (199GTSDCPS).

**29. Award for Electronic Message Board Marquees for Highland High School & Timber Creek High School**

Move that the Board of education of the Black Horse Pike Regional School District accept the bid results and award the Electronic Message Board Marquees for Highland High School and Timber Creek High School to Sign Pros in the amount of \$ 122,305.00 subject to Department of Education approval. (see attached exhibit)

**30. US Army Black Hawk Helicopter Landing at Triton Regional High School**

Move that the Board of Education of the Black Horse Pike Regional School District approve the landing of a US Army Black Hawk Helicopter at Triton Regional High School as part of the Memorial Day Services / Recruiting event.

**31. Tuition Contracts**

Move that the Board of Education approve tuition contracts. (see attached exhibits)

**A. PERSONNEL**

Dr. Repici presented Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30 for approval. On the motion of Mr. Jenn Storer, seconded by Mr. Jay McMullin, Item #8A: , 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

ABSTAINED #8A: 5 –Mr. Robert DiMauro, Sr.

**1. Co-curriculum Appointments**

The Superintendent recommends the persons shown on schedule A, highlighted in yellow, be appointed to the listed co-curriculum/athletic coaching positions at the stipends shown for the 2023 - 2024 school year and are paid for time served in the positions. Details are shown on the attached SCHEDULE A. Approval is recommended

**2. Resolution for Emergency Hiring                      Nothing to Report**

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on schedule B that lists those persons and the positions to which they have been appointed.

**3. Appointment: Per Diem Substitute      Nothing to Report**

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2023 - 2024 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

**4. Approval: Professional Development/School Business Requests**

The Superintendent recommends approval of the Professional Development/School Business requests shown on schedule D. Details of these requests and costs to the district are shown

on the schedule.

#### **5. Approval Resignation**

The Superintendent recommends approval of the resignations listed below.

**P. Weisman**, a French Teacher at Timber Creek High School, has submitted a letter of resignation, to be effective on June 30, 2023. The Superintendent recommends acceptance of the resignation.

**T. Cross**, a Job Coach, part time at the Care/JT2 Program, has submitted a letter of resignation to be effective for June 30, 2023. The Superintendent recommends acceptance of the resignation.

**C. Storms**, a Special Education Aide at Timber Creek High School, has submitted a letter of resignation to be effective for June 30, 2023. The Superintendent recommends acceptance of the resignation.

**E. DiMauro**, a World Language Teacher at Highland High School, has submitted a letter of resignation to be effective for June 30, 2023. The Superintendent recommends acceptance of the resignation.

**S. Wakefield**, a FACS Teacher at Timber Creek High School, has submitted a letter of resignation to be effective for June 30, 2023. The Superintendent recommends acceptance of the resignation.

#### **6. Approval: Retirement**

Ms. Kim Miller, a Special Education Teacher with the Black Horse Pike Regional School District has submitted a letter to the Board of Education indicating she will retire July 1, 2023. Ms. Miller has been an employee of the district for over 39 years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

Mrs. Sheila Whisler, a Special Education Aide at JT2/Care Program has submitted a letter of the Board of Education indicating she will retire on July 1, 2023. Mrs. Whisler has been an employee of the district for over a year. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

#### **7. Appointment: Science Teachers Summer Work**

The Superintendent recommends Board of Education approve the appointment of the employees on the attached schedule for summer work. Details are shown on SCHEDULE K.

#### **8. Reappointment: Support Staff 2023-2024**

The Superintendent recommends Board of Education approve the reappointment of Support Staff for the 2023-2024 school year. Details are shown on schedule L.

#### **9. Approval: School Safety Specialist - 2023 - 2024**

The Superintendent recommends the Board of Education approve the appointment of A. Tarsatana as the School Safety Specialist for the 2023-2024 school year.

#### **10. Reappointment of District Professional Staff 2023-2024**

The Superintendent recommends reappointment of district professional services for the 2023-2024 school year. Details are shown on the schedules listed below.

Webmaster  
Residency Verification Truancy Officer  
Facilities and Project Coordinator  
Registration, Enrollment and McKinney Vento/Homeless Specialist

#### **11. Approval: Change in Assignment**

The Superintendent recommends Board of Education approval of the change in assignment for the individuals listed on the schedule for the 2023 - 2024 school year. Details are shown on SCHEDULE R.

#### **12. Appointment: Support Staff**

The Superintendent recommends the appointment of the new hire for the 2023-2024 school year.

Details of the assignment and salary are shown on SCHEDULE J.

**13. Approval: FMLA & Medical & Leave of Absence**

The Superintendent recommends the Board of Education approve the leave of absence for the following employee:

**#1726**, has requested to FMLA beginning June 19, 2023 through August 11, 2023, unpaid.

**#3185**, Medical leave of absence beginning April 17, 2023, using sick time, return date to be determined.

**#1958**, Medical leave of absence beginning May 26, 2023 through the end of the school year, using sick time.

**#1993**, request a 5-day unpaid leave of absence after the birth of his child, on or about June 5, 2023.

**14. Approval: Translator for the ELL Program**

The Superintendent recommends Board of Education approval for the employee on the attached schedule to be appointed as a Translator for the ELL Program for the 2023-2024 school year. Details are shown on schedule S.

**15. Appointment: Summer Bridge Program – Teachers Summer 2023**

The Superintendent recommends Board of Education approve the appointment of employees on the attached schedule to be appointed as at Teacher for the Summer Bridge Program. Details are shown on schedule U.

**16. Appointment: Professional Staff**

The Superintendent recommends the appointment of the new hire for the 2023-2024 school year. Details of the assignment and salary are shown on SCHEDULE V.

**17. Approval: 2022 Summer School Security**

The Superintendent recommends Board of Education approval for the employee listed on the attached schedule to be appointed as 2023 Summer School Security. Details are shown on schedule X.

**18. Approval: Revised Support Staff Services 2023-2024**

The Superintendent recommends Board of Education approve the revision of Support Staff Services for the 2023-2024 school year on the attached schedule. Details are shown on schedule AA.

**19. Appointment: CPR Instructors for Coaching Staff**

The Superintendent recommends Board of Education approve the appointment of the following employees as CPR Instructors for Coaching Staff for the 2023-2024 school year. Details are shown on SCHEDULE BB.

**20. Appointment: Summer Music Program**

The Superintendent recommends Board of Education approve the appointment of the employees on the attached schedule for the summer music program. Details are shown on SCHEDULE CC.

**21. Appointment: Lead Teachers – 2023 – 2024 School Year**

The Superintendent recommends Board of Education approve the appointment of the employees on the attached schedule Lead Teachers for the 2023 – 2024 school year. Details are shown on SCHEDULE DD.

**22. Approval: Supervisory Change in Assignment**

The Superintendent recommends Board of Education approval of the change in assignment for the individuals listed on the schedule for the 2023-2024 school year. Details are shown on SCHEDULE EE.

**23. Approval: Adjustment in Salary**

The Superintendent recommends Board of Education approval of the salary adjustments for the

individual listed on the attached schedule for the 2023 - 2024 school year. Details are shown on SCHEDULE GG.

**24. Approval: Employment Contract 2023-2024**

The Superintendent recommends Board of Education approval of the 2023 - 2024 contract for the School Business Administrator/Board Secretary. Details are shown on SCHEDULE HH .

**25. Approval: Transfers Professional Staff (Involuntary)**

The Superintendent recommends Board of Education approval of the voluntary transfer for professional staff for the 2023 – 2024 school year, as listed on SCHEDULE II.

**26. Approval Curriculum Writing**

The Superintendent recommends Board of Education approval for the Curriculum Writing for the 2023 - 2024 school year. Details are shown on Schedule JJ.

**27. Approval: Transfers Support Staff (Voluntary)**

The Superintendent recommends Board of Education approval of the involuntary transfer for professional staff for the 2023 – 2024 school year, as listed on SCHEDULE KK.

**28. Appointment: Summer Professional Development**

The Superintendent recommends the appointment of the individuals on the attached schedule as the presenters for the Summer Professional Development 2023 - 2024 school year. Details of the assignment and salary are shown on SCHEDULE LL.

**29. Appointment: Revised Special Education Summer 2023 ESY Program Staff**

The Superintendent recommends Board of Education approval for the employees on the attached schedule to be appointed for the 2023 Summer ESY Program. Details are shown on SCHEDULE MM.

**30. Approval: Employee Voluntary Transfers**

The Superintendent recommends Board of Education approval of the voluntary transfers for the individuals listed on the schedule for the 2023 -2024 school year. Details are shown on SCHEDULE OO.

## **B. ATHLETICS**

Dr. Repici presented Item #8B: 1 for approval. On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin, Item #8B: 1: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMaulo, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

**1. Overnight Field Trip**

<b>Date of Event:</b>	7/21/23 – 7/23/23
<b>Nature of Event:</b>	Boys Basketball Overnight Camp
<b>Location:</b>	Albright College
<b>Transportation:</b>	Parents will be transporting students
<b>Students:</b>	6 – Triton Students
<b>Chaperone(s):</b>	Andrew Canzanese, Frank Gurcsik, Kevin Cassidy
<b>Cost to District:</b>	Costs for this trip will be paid by Students

## **C. POLICY**

Dr. Repici presented Item #8C: 1, 2 for approval. On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin, Item #8C: 1, 2: approved.

Item #8B: 1, 2: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

### **1. 1<sup>st</sup> Reading – Policy**

6472 Tuition Assistance

9202 Civility

### **2. Reading – Regulations – Nothing to Report**

## **D. FINANCE Nothing to Report**

## **H. MISCELLANEOUS**

Dr. Repici presented Item #8H: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 for approval. On the motion of Mr. Jay McMullin, seconded by Mrs. Jenn Storer, Item #8H: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Dr. Joyce Ellis, , Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Mr. Kevin Bucceroni

ABSTAINED #8H: 5 –Mr. Robert DiMauro, Sr.

### **1. Special Education - Out of District Placements 2022-2023**

For the school year 2022-2023, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

### **2. Harassment Intimidation & Bullying (HIB) Investigations**

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the May 4, 2023 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on schedule F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged within Executive Session portion of the April 27, 2023 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on the attached schedule.

### **NOTHING TO REPORT**

### **3. Approval: District Substitute Coordinator - Job Description**

The Superintendent recommends Board of Education approval for the District Substitute Coordinator job description. Details are shown on the attached SCHEDULE H. Details are shown on the attached schedule.

**4. Approval: Alternative Classroom Teacher - Job Description**

The Superintendent recommends Board of Education approval for Alternative Classroom Teacher at the Care Program, job description. Details are shown on the attached SCHEUDLE I. Detail are show on the attached schedule.

**5. Approval: Board and Superintendent Goals**

In accordance with N.J.A.C. 6A: 23A-3.1 (e) 10-12, the Board of Education has reviewed the Superintendent's Goals and certifies the successful completion of the identified 2022-2023 merit goals and submission to the Executive County Superintendent for approval of payment. Details are shown on the attached schedule. See Attached Schedule.

**6. Approval: Multi-Tiered Systems of Support (MTSS) Tier 3 TRI Coordinator – Job Description**

The Superintendent recommends Board of Education approval for Multi-Tiered Systems of Support (MTSS) Tier 3 RTI Coordinator, job description. Details are shown on the attached SCHEUDLE O.

**7. Approval: Triton Fundraisers**

The Superintendent recommends Board of Education approval of the Triton Fundraisers on the attached SCHEDULE W. Details are shown on the attached schedule .

**8. Approval: Highland Fundraisers**

The Superintendent recommends Board of Education approval of the Highland Fundraisers on the attached SCHEDULE Y. Details are shown on the attached schedule .

**9. Approval: Timber Creek Fundraisers**

The Superintendent recommends Board of Education approval of the Timber Creek Fundraisers on the attached SCHEDULE Z. Details are shown on the attached schedule .

**10. Approval: Parent/Guardian Acknowledge by Electronic Signature**

The Superintendent request Board of Education approval for the following letters that a parent/guardian can be acknowledged electronically:

Annual Review	IEP Amendments	Re-evaluation Consent
SEMI Consent Forms	Parent Involvement Title I	Breathalyzer
Acceptable Use Policy	Opioid Video Release	ImPact Test
ELL refusal letter	Aide & Lieu – Choice School	Steroid Release
Concussion Release	Analysis/Data Collection	Opioid Release

**11. Approval: Request to Appoint Staff Pending Board of Education Approval**

The Superintendent requests permission to approve staff members for appointment, who have been properly certified and has meet all requirements, prior to the Board of Education meetings for the 2023 - 2024 school year. These appointments will be approved by the Board retroactively.

**12. Approval: Triton Cheerleading Program**

The Superintendent recommends Board of Education approval for a Cheerleading Program at Triton Regional High School on the attached schedule. Details are shown on SCHEDULE FF.

### **13. Approval: Student Teachers/Interns**

The Superintendent recommends permission be granted for the following **Rowan University** student to serve his Clinical Practice I and II Placement for the 2023 - 2024 school year.

**Student (Practicum Placement):** Arlyn DeFazio\*  
**Dates:** September 6, 2023 – October 27, 2023  
March 11, 2024 – May 3, 2024  
**Supervised by:** David Johnson  
**School:** Timber Creek  
**Subject:** Art  
\*Pending completion of all paperwork

### **14. Approval: Support Staff Position – Lead Special Education Aide - Job Description**

The Superintendent recommends Board of Education approval for the District Support Staff Position, Lead Special Education Aide job description on the attached Schedule PP. Details are shown on the attached SCHEUDLE PP.

Dr. Joyce Ellis exited the meeting at 6:37 pm.

On the motion of Mrs. Jenn Storer, seconded by Mr. Robert DiMaulo, Sr. the board recessed at 6:55 pm.

HAND VOTE

Mr. Robert DiMaulo, Sr., Mrs. Kaitlyn Fidgeon, Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mr. Kevin Bucceroni

Mrs. Kaitlyn Fidgeon exited the meeting at 6:55 pm

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin the board reopened the meeting at 7:30 pm.

HAND VOTE

Mr. Robert DiMaulo, Sr., Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson

ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon, Mr. Kevin Bucceroni

Ms. Davis stated it was refreshing to see Board Members at events and thanked the board.

Ms. Shana Mosley and Mrs. Jenn Storer complimented the schools on events.

### **INFORMATION ITEMS**

Dr. Brian Repici, Superintendent  
Nothing to Report

### **BUSINESS/TECHNOLOGY UPDATE**

Mr. Frank Rizzo, Board Secretary/Business Administrator  
Nothing to Report

### **SPECIAL EDUCATION/POLICY UPDATE**

Mrs. Erika Silich, Director of Special Services  
Nothing to Report

**CURRICULUM UPDATE**

Mrs. Marcie Geyer, Supervisor of Curriculum & Instruction  
Nothing to Report

**PERSONNEL UPDATE**

Mrs. Julie Scully, Assistant Superintendent  
Nothing to Report

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin the Board of Education adjourned at 7:33 pm.

HAND VOTE

Mr. Robert DiMaulo, Sr., Mr. Jay McMullin, Ms. Shana Mosely, Mrs. Jenn Storer, Mrs. Patricia Wilson  
ABSENT – Mr. Michael Eckmeyer, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon, Mr. Kevin Bucceroni

Respectfully submitted,

Frank Rizzo  
Board Secretary / Business Administrator

FR/gb